

REDMOND PARK BOARD
Minutes
July 10, 2003
Old Redmond Schoolhouse Community Center

I. Call to order/Welcome to Citizen Guests/Welcome New Commissioner

The regular meeting of the Redmond Park Board (RPB) was called to order by Chairperson Lori Snodgrass at 7:00 p.m.

Board members present: Chair; Lori Snodgrass, Suzanne Querry, Seth Kelsey, Ann Callister, David Ladd, David Degenstein, and Youth Advocate; Katherine Zak

City staff present: Danny Hopkins, Parks Director, Tim Cox, Parks Planning Manager and Tom Trueblood, Recreation Manager.

Citizen Guests: None

Newly selected Park Board member, Sue Stewart, was unable to attend this meeting, however, she will attend her first official meeting in August. Sue was interviewed and will be confirmed and sworn in at the July 15th Council meeting.

II. Approval of Minutes

Motion for approval of May 1, 2003 Redmond Park Board minutes as submitted by: Suzanne Querry

Second by: Dawn Michelson

Motion carried: 5-0 unanimous

Motion for approval of June 5, 2003 Redmond Park Board minutes as submitted by: Suzanne Querry

Second by: David Ladd

Motion carried: 5-0 unanimous

III. Items from the Audience

No audience present

IV. Additions to the Agenda/Handouts

Draft Minutes

Hopkins discussed the Park's Department's current policy of distributing publicly, unapproved "draft" minutes. The Board recommended and concurred that all future minutes will no longer be distributed in "draft" form and only made available to the public after approved and finalized by the Park Board. All in favor.

Downtown Master Plan

Cox noted that an invitation has been extended to the Park Board from the Public Works Department for Thursday, July 17 in reference to the NE 83rd Street Corridor planning and design. This area has been identified in the Downtown Master Plan as a "Green Street" (enhanced as pedestrian friendly). This would be part of the connection between the Old Redmond Schoolhouse Community Center and the Sammamish River Trail.

Cox also reported that the Planning Department is beginning its work on the Frame Working Policies for the Five-Year Comprehensive Plan Amendment. Next month Lori Peckol, of the City's Planning Dept., will attend and discuss visioning, framework policies and goals as part of the Five-Year Comp. Plan amendments. The Planning Dept. would like the Board's input and will be working on the Plan for the next several months.

Degenstein inquired as to how these framework policies are used, since they are seemingly non-specific. Cox stated that broadly worded framework policies are refined and focused to come up with more specific implementation policies.

Snodgrass noted that at the Planning Commission meeting the previous evening, the Commission discussed pocket parks; further discussion took place. The Commission commented that they would like the Park Board to get back to them with what their vision would be for parks and trails and what could potentially be developed in certain areas along the slough. The Haida House was also discussed. Snodgrass suggested that the Board revisit their past discussions regarding the Haida House to give a report to the Planning Commission.

Kelsey inquired as to why the Planning Commission was discussing this part of the Comprehensive Plan without having received the Board's update as to current meeting discussions. Cox noted that the Commission is working on the first phase of their efforts and is working with the Planning Department on coordinating efforts. Cox will encourage Planning staff to keep communication between the Board and Commission open. Hopkins felt this is a good opportunity to continue the dialogue with the Planning staff and Planning Commission. A discussion should occur before the final document is produced. Cox noted that the Planning Department has the data regarding the telephone survey and the FOCUS survey information.

Kelsey felt that the Board should be closely involved in the process; comparing this opportunity to the Board's involvement in the Shoreline Master Plan.

V. Old Business

A. PRO Plan - Park & Facilities Assessment - Chapter VI

Cox handed out copies of Chapter 9 revisions. Cox noted that comments from the Board are appreciated. Noted strike outs/changes made to the Chapter would be discussed at a future meeting.

Cox noted that the Recreation Division has been working on Chapter 6. Those suggested changes will be discussed at a future meeting.

Chapter 7 will also be discussed; however, this chapter may be brief. This chapter will incorporate goals and policies of the Comprehensive Plan by reference. Framework Policies, from the Comprehensive Plan would be noted.

Chapter 9 discusses PRO Plan implementation. Chapter 8 will deal with the PIP - Park Improvement Plan, tying this in with the CIP other implementation strategies. A draft document will be available to the Park Board within the next two to three months.

Staff's goal is; by September, bring the Board a preliminary draft document - no strikeouts, no redlines, with graphics. Review by Board September, through November, go to Council for second Study Session in October. Council comments and Park Board comment's incorporated into Final Draft, with a final vote by Council for approval after first of year, this will coincide with the new grant cycle.

Cox brought a new base map for the Board to view, and pointed out changes that had been made to the original map, including; removal of the City of Sammamish and area passed the Watershed (Redmond Ridge area). This new base map allows for a greater amount of detail, more readily and easily readable, focused on a smaller area, the boundaries of the city. Noting that future boundaries will not significantly expand due to the Urban Growth Boundary/Growth Management Act.

B. Park Improvement Plan (PIP) Revisions

Hopkins reported that Parks had a number of major projects underway. The department is looking at the existing fund balance for the CIP and what projects need to be done within the next two-year window. One of the projects; Fire Station Art project, will be brought to the Board next month; details will be given to the Park Board regarding timing, cost and fund balance information.

C. Study Session DeBrief

Council supports the bond. Council would like to see the Parks Dept. go forward and initiate the process. Snodgrass noted that there was about \$80,000 for the complete bond process (includes consultant, advertising, staff, etc.). A consultant will be hired to help facilitate the process - timing, best way to proceed, grant study, etc. Initially the Board would like information from Bellevue or Kirkland, cities that recently "floated" a bond issue. The possibility of meeting with Kirkland or Bellevue staff was raised. Kirkland's bond was successful, Bellevue's was unsuccessful. Trueblood noted that the Board might benefit from what methods worked and drawbacks that both jurisdictions experienced. Trueblood also noted that Kirkland's bond may have had been more successful having worked closely with the school district. Staff will make arrangements for a future meeting - August or September - or will set up a special meeting to discuss this further.

Snodgrass recommended that the Board schedule a meeting with the Trails and Arts Commissions. Staff will set up meeting dates in early September. Danny noted that a connection between Arts and open space is important and the Board's involvement is crucial. Hopkins also mentioned planning of the future city hall building and the importance of the Park Board's involvement.

D. Naming Coast Guard Park

The Board had agreed that the Derby Day booth would be a good segway into introducing the Park naming of the currently named "Coast Guard" Park.

Trueblood suggested since this is a small neighborhood park, instead of making this a city-wide contest that a concentrated contest area along Avondale Road and a portion of Education Hill, might work better.

Trueblood reviewed the park naming procedure with the Board. The Board further discussed and agreed to extend an invitation to the surrounding neighborhood and the corridor along Avondale Road to participate in the park naming contest.

Hopkins noted that the current park name may be determined by the history of the site and surrounding area. Quarry suggested "A Park at Avondale Park".

The Board recommended the following venues for advertising the Park Naming contest: Redmond Reporter, Utility Billing, Website, FOCUS newsletter, News Tips and RCTV (Redmond Cable Television).

Deadline for the park naming entries - October 1.

E. Park Recognition Award - Handout

Callister reported that at a previous meeting the Board requested her to seek out more information/research on the National Recreation and Park Association Citizen Boardmember Branch Award. The Board discussed the concept, who is the award open to (individuals, a person, a neighborhood, a family, corporate group, frequency, the award recognition, the main venue for awarding it, the criteria for the award, specific exclusions and form of nomination - formal or not formal). Degenstein felt that specific

requirements and criteria will need to be set up as the Board progresses further. Kelsey suggested starting simple, small and focused - volunteers, individuals, non-corporate participants, non-commercial. Zak noted that there was no comparison between volunteer work and monetary contributions. The Board agreed that one award would be given out annually and presented by the Mayor and City Council. Background checks will be done on award winner(s). Hopkins agreed that this would be a good idea and the city attorney should be included in that screening process to avoid potential problems.

The Board agreed that the Award Recognition presentation to recipient will be given out by an appointed Park Board member and Mayor at a city council meeting.

Criteria - citizen of Redmond. One award for Parks, Recreation and Open Space. The Board agreed that when applications are submitted they would carefully take a look at each application and decide at that time what the category for that year would be.

Exclusions - No exclusions.

Form of Nominations - Letter or e-mail forms.

VI. New Business

A. Cottages/Impact Issue

No discussion at this time.

B. Idylwood Park Water Activity Center Introduction

No discussion.

The Board requested their next meeting be held at Idylwood Park. Park staff will make arrangements. Board requested that the Sammamish Rowing Club be invited to make their presentation. A public meeting, discussing the activity center, will be held at a later date. Signs will be put up at the park to advertise August's meeting, as well as in the other city sources.

Hopkins indicated that parking will be made available in front of the Idylwood House for Board members.

C. Derby Days Booth Update - Handout

Trueblood invited the Board to the Derby Days events. Trueblood noted that this years' event would be especially exciting with the city's 90th birthday celebration and the old/new city campus location for the festivities.

Due to the lack of staffing and the unavailability of Board members and Commissioners to staff this years' booth, there would not be a Parks and Recreation booth at Derby Day this year.

Snodgrass commented that at past Derby Days events the Parks and Recreation booth has always been important in educating the public on what projects were going on in Redmond, as well as generating public interest in visiting other Redmond Parks and learning about Parks and Recreation programs. The booth provides park directed educational materials, as well as maps and project information.

VII. Reports

A. Update on Disc Golf @ Juel Park

Hopkins reported that the original plans for the course had been modified so that environmental areas would not be impacted. Hopkins also noted that Hole #8 will be moved back to the course side, so as to not impact the dry creek bed, holes have been shortened to accommodate the change. Plans are moving ahead.

B. King County Parks Update - Handout

Hopkins pointed out an article on King County's budget. The City of Redmond is now in the final process of receiving transfer of the Dudley Carter House and the Bridal Crest Trail.. The City will be receiving a first quarter status report, mid-July, from the current proprietors of the city pool, NW Centers. Marymoor maintenance issues have been resolved. Parking issues for non-concert activities are being addressed by the city and King County. During concert evenings, the public/dog park parking is closed early. Querry noted that there is additional parking onsite that is not closed early for dog park participants.

D. Project Updates

Hopkins reported four projects that are currently in progress:

- Coast Guard Park
- Grass Lawn, Phase II Renovation
- Perrigo Park
- ORSCC Parking Lot - 70 temporary parking spaces will be available during construction/renovation of present lot.

VIII. ADJOURNMENT

Motion to adjourn by: Seth Kelsey

Second by: Ann Callister

Meeting adjourned at 8:55 p.m.

By: _____
Suzanne Querry, Vice Chair

_____ Date

Minutes prepared by Recording Secretary, Sharon Sato

Next Regular Meeting

August 7, 2003

7:00 p.m.

Location: Idylwood Beach Park